

A NOTE TO STUDENTS AND PARENTS

I have been teaching for many years and it is extremely rewarding to witness my students progress towards mastery of the guitar. Not every professional musician is capable of teaching. It requires the ability to take complex subjects and break them down into bite size pieces.

Coupled with my love of teaching is the realization that it is my calling. It is a great honor to share my musical knowledge and professional experience with students.

LESSON POLICIES

TUITION POLICY

You are paying for lessons based on a four week calendar month but as you know some months there will be a 5th week depending on the day your lesson falls.

When there is a 5th lesson in a month, the charge is an additional \$23.75

The monthly lesson fee is due at the last lesson of each month for the following months lessons. Advance payment reserves the day and time of your lessons.

ATTENDANCE AND MAKEUP LESSONS

When I cancel a lesson

If I need to cancel a lesson, I will provide a make-up lesson or credit it to a subsequent month.

When a student cancels a lesson

Generally, I do not give make-up lessons, except under unusually pressing circumstances. Managing the schedule, as it is, is enough work for just one person! No make-up lessons will be given for missed lessons if I am not informed at least 48 hours in advance with a reasonable excuse.

A "reasonable excuse" generally refers to serious illness, death in the family, or an emergency. I understand that not all emergencies happen in such a way that you can give me 48 hours advance notice so do not be afraid to ask for a make-up lesson if you feel it is warranted.

If a student has too much homework, a big school project to work on, or a sports event for example, he or she can choose not to come but will not receive a make-up.

Your lesson time slot is reserved for you and ONLY you. Please recognize that when you miss a lesson, the teacher precludes the possibility of earning income (from another student) during your lesson time because it was specifically reserved for you.

SNOW EMERGENCY POLICY

During inclement weather, please anticipate poor travel conditions and plan accordingly to be present at the scheduled time. We do not cancel lessons just because school is closed. Often, the weather improves later in the day and students can safely arrive for their scheduled lessons.

In the event of heavy snow, unless you hear from us, lessons are **ON**. We will call you if weather prohibits us from teaching lessons on a given day.

HOLIDAYS

There will be no lessons on the following days: Thanksgiving, Christmas Eve, Christmas Day and the day after. New Years Eve and Day. Memorial Day, and the 4th of July.

WITHDRAWALS AND REFUNDS

You may withdraw at any time. However, no refund is available for any unused lessons, including make-ups, upon withdrawal. For the sake of simplicity it is therefore best to withdraw at the end of the month. I would greatly appreciate 30-days advance notice of your intention to withdraw (an optional courtesy) so that I can make arrangements to fill the slot.

Again....I am happy to be a part of your musical education and look forward to the musical road ahead.

